

## IMPLEMENTATION SCHEDULE

	Month 1 April	Month 2 May	Month 3 June	Month 4 July	Month 5 August	Months 6 – 7 Sept. – Oct.	Months 8 – 12 Nov. – Mar.
<b>Needs Assessment:</b> Identify programmatic needs and challenges; collect baseline data from SHIP staff	X	X					
<b>Objective Setting:</b> HAP and SHIP discuss and finalize project objectives		X					
<b>Outcomes and Action Planning Workshop:</b> Discuss key activities to meet the project objectives and develop a work plan that assigns responsibility and timeframes		X	X				
<b>Finalize the Action Plan</b>			X	X			
<b>Action Plan Implementation:</b> HAP and SHIP implement activities and develop tools				X	X	X	X
<b>Evaluation and Documentation of Best-Practices</b>	X	X	X	X	X	X	X

Note: Shaded cells denote face-to-face meetings with HAP and key SHIP staff at both the state and local level.